

DOOR COUNTY CLERK OF CIRCUIT COURT



**2005
ANNUAL REPORT**

To the Honorable Chairman and Board of Supervisors of
Door County:

The following is the Annual Report of the Clerk of Circuit Court's office from January 1, 2005 through December 31, 2005.

It's been an exciting and interesting year for all of us in the Court system. We had the anticipation of a new Justice Center to work on throughout the year and then finally in November we moved into the new building. There were numerous adjustments we all needed to make (it's kind of like moving into a beautiful new home), but I think we're coming along nicely.

With the Register in Probate office now attached to the Clerks office one of my Deputies (Karen Lambeck) is now situated in the Register in Probate office as a back up to Judy Schneider. She not only still does her criminal work for the Clerks office; she is also a Deputy Register in Probate to help facilitate that area which puts a strain on our office, but was needed for the RIP to function properly.

Respectfully submitted,

Nancy Robillard
Clerk of Circuit Court

CLERK OF COURT and STAFF:

NANCY ROBILLARD, Clerk of Court

VIRGEAN OSTRAND, Deputy Clerk III
Civil and Jury

LAURIE SCHLAEFER, Deputy Clerk II
Criminal & Exhibits Clerk

KAREN LAMBECK, Deputy Clerk II
Criminal Clerk

CHERYL JOME, Deputy Clerk II
Collections & Back-up Traffic
Clerk

NORMA UECKER, Deputy Clerk I
Family & Back-up Small
Claims Clerk (Part time)

KIM VALLEY, Deputy Clerk I
Traffic Clerk/Receptionist



CLERK OF CIRCUIT COURT OFFICE

The office of the Clerk of Circuit Court, also known as the Clerk of Court, is a constitutional office. The electorate of Door County elects the Clerk.

The duties of this office are varied. It is the responsibility of the Clerk of Court to keep records of all civil, small claims, family, traffic and criminal actions filed in Door County Circuit Court.

In a civil action the clerk's office records all documents filed in regard to the action as it progresses and upon the completion of the action the final disposition of the case.

In a criminal case the clerk's office records all information and correspondence received for each case, including the charge filed, the statute alleged to be violated and the circumstances surrounding the charges. Once the case has concluded, the clerk's office is responsible for processing the final judgment and providing copies to all agencies involved in the disposition.

In divorce and paternity actions this office is responsible for maintaining all information and correspondence received on each case and provide copies to all necessary agencies when required.

The respective clerk keeps minutes, which include all proceedings in open court showing all motions and orders made in the progress of each hearing. Also the clerk records the names of any witnesses sworn in, the names of the bailiff and juror's selected if it is a jury trial, and the verdict of the jury when returned. The clerk must keep all exhibits entrusted in the court actions and only upon order of the Court may exhibits be released at the conclusion of an action or trial.

Prospective juror lists are maintained in the Clerk of Courts office. Jurors are regularly summoned by letter for each prospective jury trial in which they are to serve.

Mechanics, Condo & Construction Liens, Judgments and Wisconsin Delinquent Income Tax Warrants are filed in this office. The Clerk also issues Executions and Writs of Assistance, and issues and signs subpoenas. The Clerk of Courts office processes passports for travel in foreign countries.

The Clerk of Court keeps traffic and forfeiture records, and collects all fines and costs associated with them. At the end of each month these monies are turned over to the County and City Treasurers along with a Suit Tax Report (ST-83) to the State Department of Administration, State Treasurer and County Treasurer.

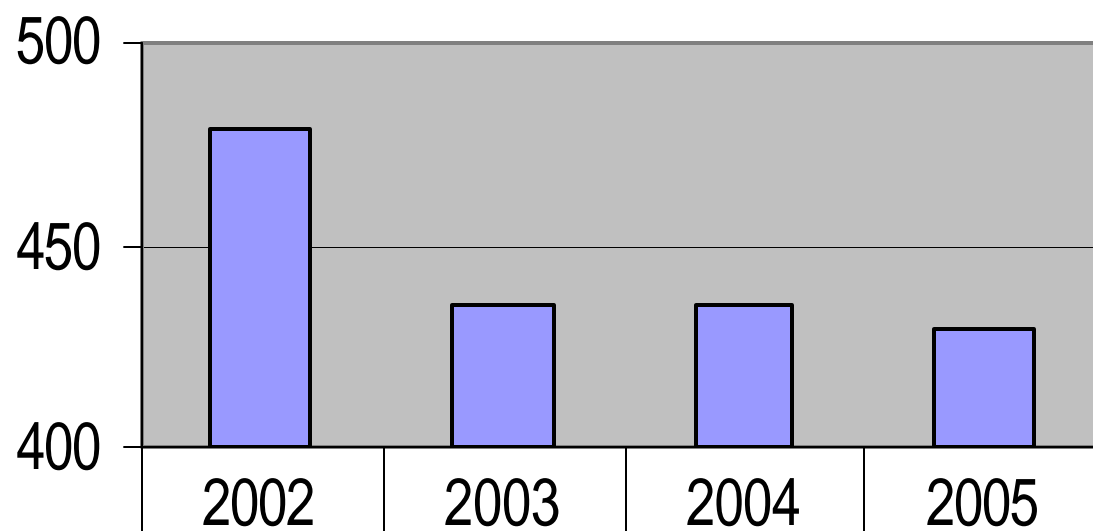
PASSPORTS



PASSPORTS				
YEAR	2002	2003	2004	2005
PASSPORTS	479	436	436	429

The Clerk of Courts office processes passport applications. They are then forwarded to a Federal passport agency for issuance of the actual passport. There is a charge of \$85.00 for adults, \$70.00 for children under 14 and the county retains \$30.00 of this fee. This amounted to over \$13,010 for the county.

PASSPORTS



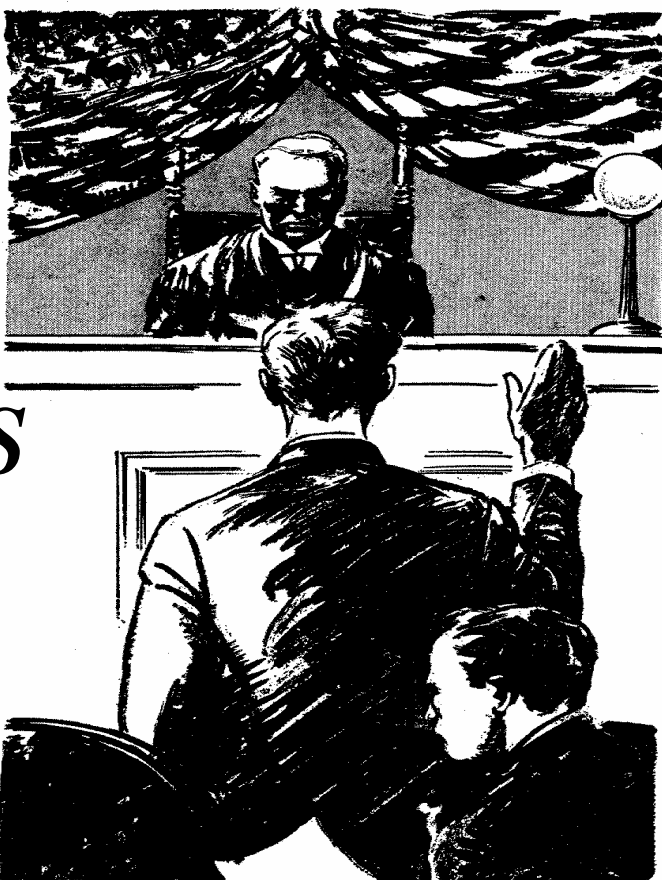
PASSPORTS

479

436

436

429



JURY TRIALS

2005

TOTAL NUMBER OF JURY TRIALS 17

TOTAL NUMBER OF TRIAL DAYS 42

JURORS PER DIEM PAYMENT \$32,818.00

JURORS MILEAGE PAYMENTS \$9,638.70

MEALS, MOTELS & MISC. EXPENSES \$2,192.53

BAILIFF PER DIEM PAYMENTS \$3,648.00

TOTAL JUROR PAYMENTS \$48,297.23

JURY TRIALS

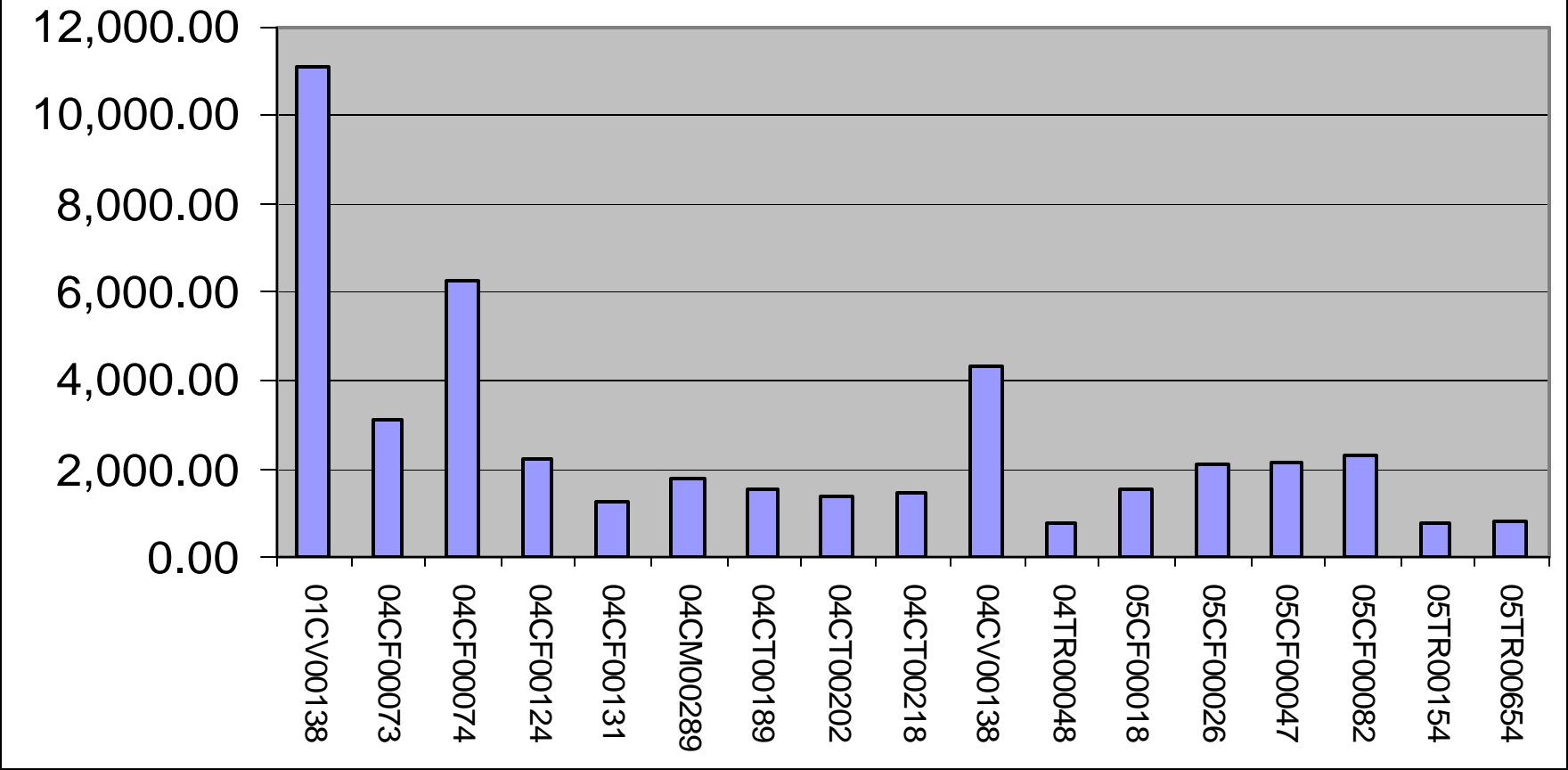
THERE WERE THIRTEEN JURY TRIALS HEARD IN DOOR COUNTY IN 2005 THE FOLLOWING IS A LIST INDICATING WHICH JUDGE HANDLED THE CASES.

DATE	# OF DAYS	CASE #	CASE TYPE	JUDGE – The HONORABLE:
02/15/05	1	04-CF-131	CRIMINAL FELONY	PETER C. DILTZ
02/21/05 & 02/22/05	2	04-CF-124	CRIMINAL FELONY	PETER C. DILTZ
03/07/05 THRU 03/09/05	3	04-CF-73	CRIMINAL FELONY	D. TODD EHLERS
04/05/05	1	04-CT-189	CRIMINAL TRAFFIC	PETER C. DILTZ
04/25/05 THRU 04/29/05	5	05-CF-76/77	CRIMINAL FELONY	PETER C. DILTZ
05/10/05	1	04-CM-289	CRIMINAL MISDEMEANOR	D. TODD EHLERS
05/31/05	1	05-TR-154	TRAFFIC	D. TODD EHLERS
06/06/05	14	01-CV-138	CIVIL	DENNIS MLIZVIA
06/07/05	1	04-CT-218	CRIMINAL TRAFFIC	PETER C. DILTZ

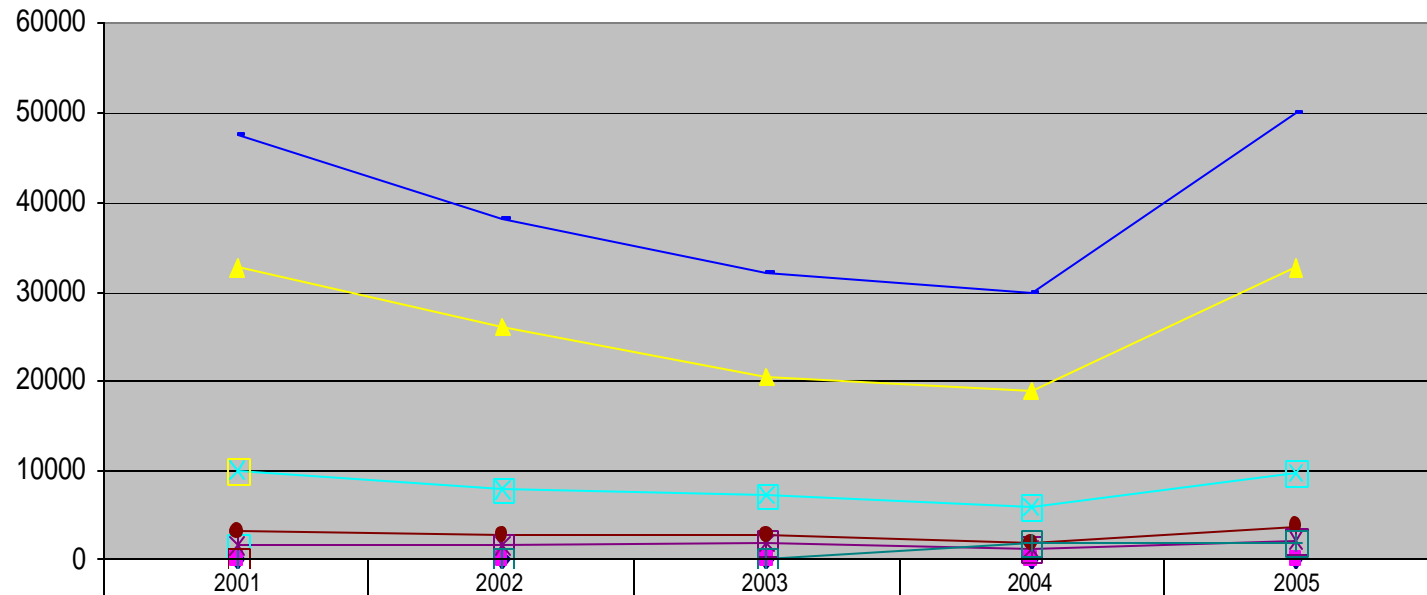
JURY CONTINUED

DATE	# OF DAYS	CASE #	CASE TYPE	JUDGE – The HONORABLE:
06/27/04	1	04-TR-048	TRAFFIC	PETER C. DILTZ
06/29/05	1	04-CT-202	CRIMINAL TRAFFIC	D. TODD EHLERS
08/24/05	1	05-TR-654	TRAFFIC	D. TODD EHLERS
10/11/05 THRU 10/17/05	4	04-CV-138	CIVIL	PETER C. DILTZ
10/18/05 & 10/19/05	2	05-CF-026	CRIMINAL FELONY	D. TODD EHLERS
10/26/05	1	05-CF-018	CRIMINAL FELONY	D. TODD EHLERS
11/02/05 & 11/03/05	2	05-CF-47	CRIMINAL FELONY	D. TODD EHLERS
11/09/05 & 11/10/05	2	05-CF-082	CRIMINAL FELONY	PETER C. DILTZ

Per Diem & Mileage Costs per Jury Trial



JURY BREAKDOWN



◆ # of Juries	27	20	17	15	17
■ Trial Days	42	33	29	20	42
▲ Juror Per Diem	\$32,544.74	\$25,993.48	\$20,440.00	\$18,855.00	\$32,818.00
⊠ Juror Mileage	\$9,965.53	\$7,728.77	\$7,122.62	\$5,926.69	\$9,638.70
⊠ Meals & Misc. Expenses	\$1,699.42	\$1,566.02	\$1,728.95	\$1,103.58	\$2,192.53
● Bailiff Per Diem	\$3,189.74	\$2,683.48	\$2,673.28	\$1,974.91	\$3,648.00
⊠ Postage	\$0.00	\$0.00	\$0.00	\$2,030.36	\$1,735.92
■ Total Cost	\$47,399.43	\$37,971.75	\$31,964.85	\$29,890.54	\$50,033.15

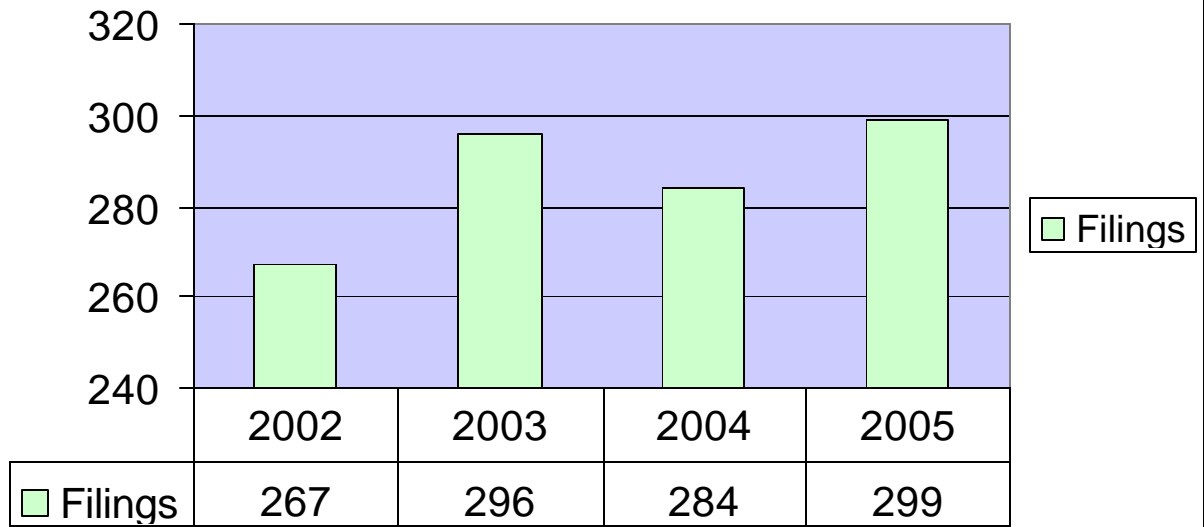
FILINGS



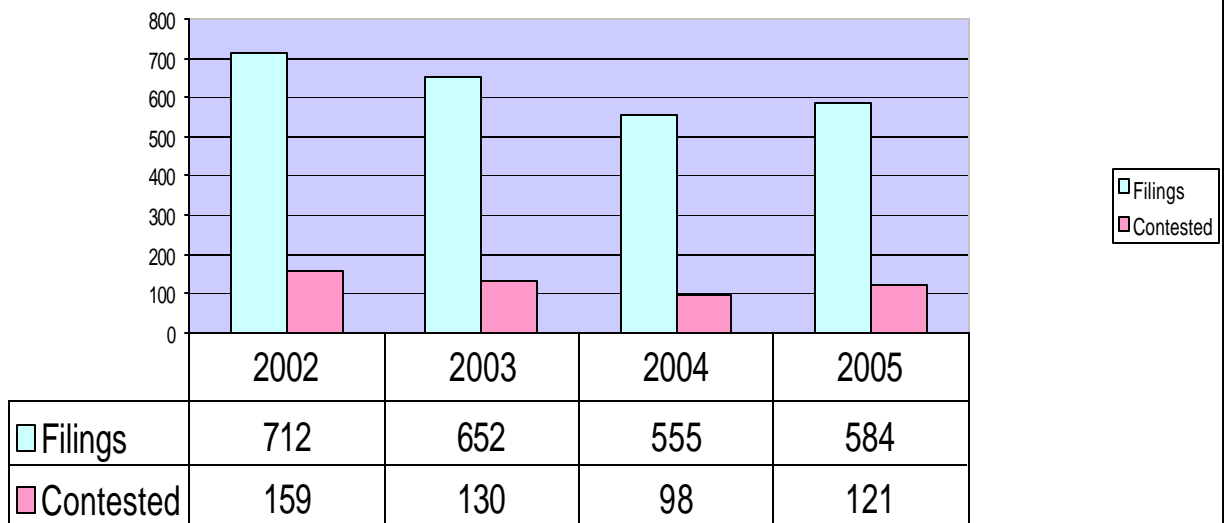
DOOR COUNTY CLERK OF COURT YEARLY CASE FILINGS

YEAR	2002	2003	2004	2005
CIVIL	267	296	284	299
SMALL CLAIMS	712	652	555	584
Contested	159	130	98	121
FELONY	156	153	172	168
MISDEMEANOR	269	368	362	361
CRIMINAL TRAFFIC	197	162	222	206
FAMILY/PATERNITY	209	215	188	175
TRAFFIC CITATIONS	4151	4110	3687	3537
Contested	433	477	424	452
FORFEITURES	1066	910	965	964
Contested	203	126	170	166
TOTAL FILINGS	7822	7599	6375	6276

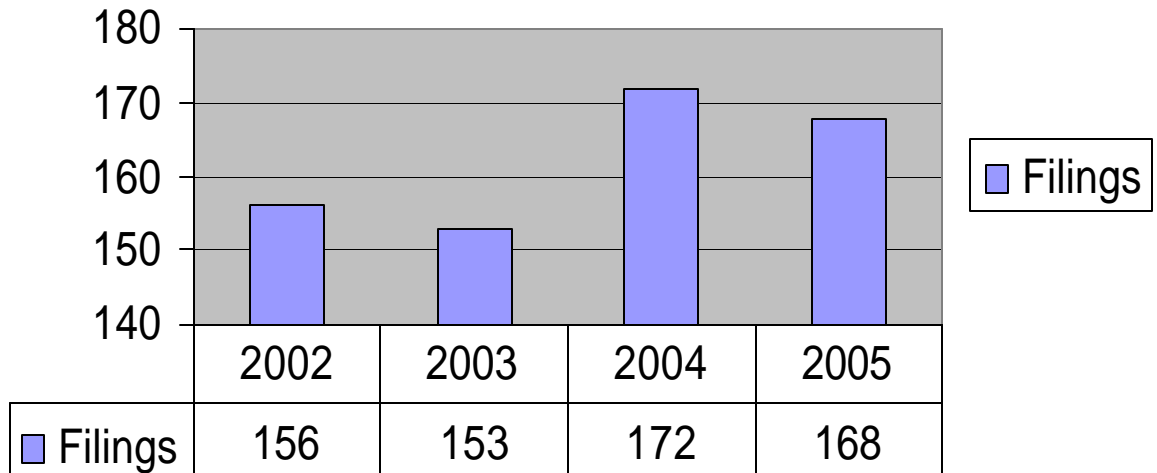
Civil Filing Filed from 2002 through 2005



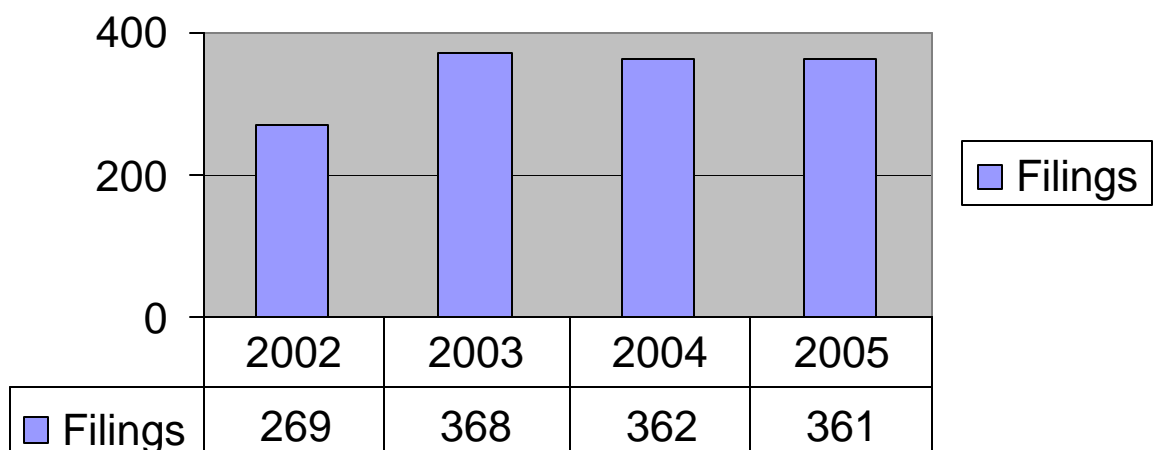
Small Claims Filings from 2002 through 2005



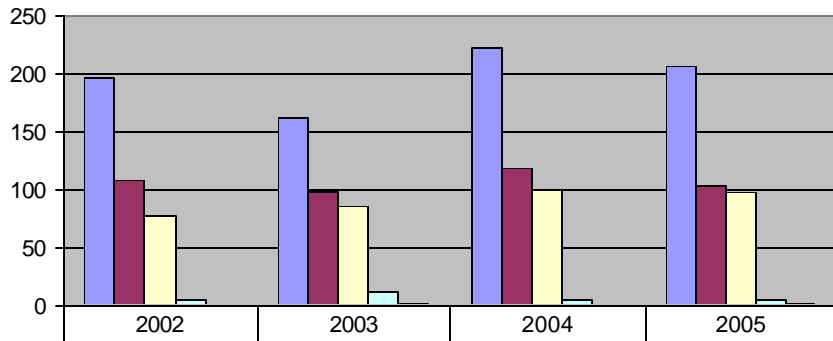
FELONIES FILED FROM 2002 THROUGH 2005



MISDEMEANORS FILED FROM 2002 THROUGH 2005

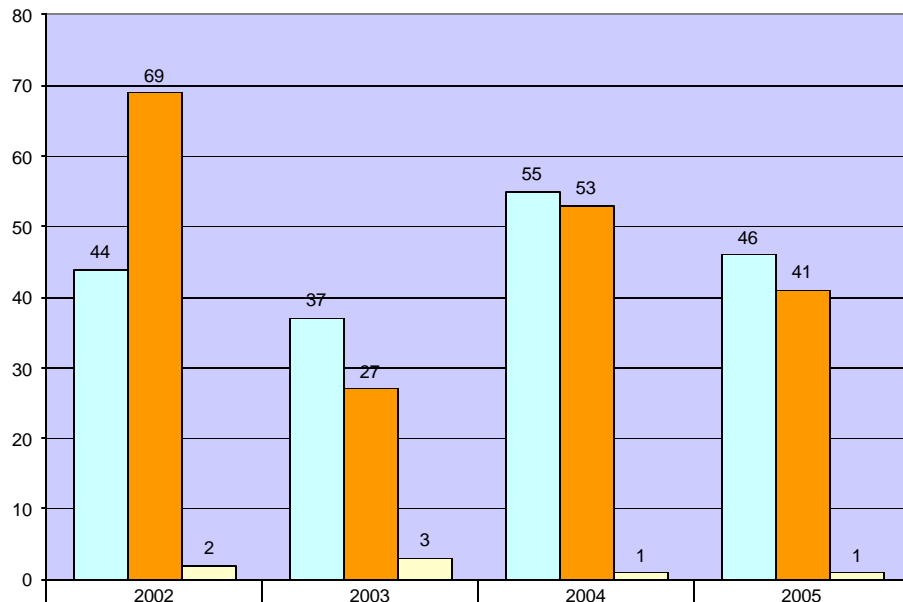


Criminal Traffic Filed from 2002 to 2005

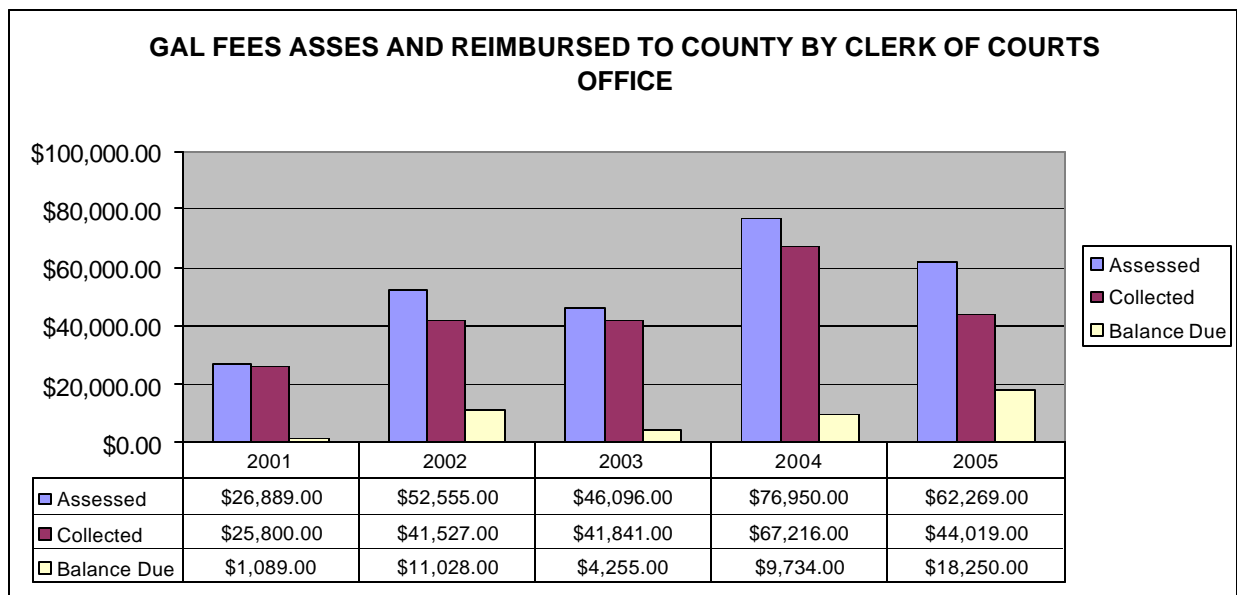
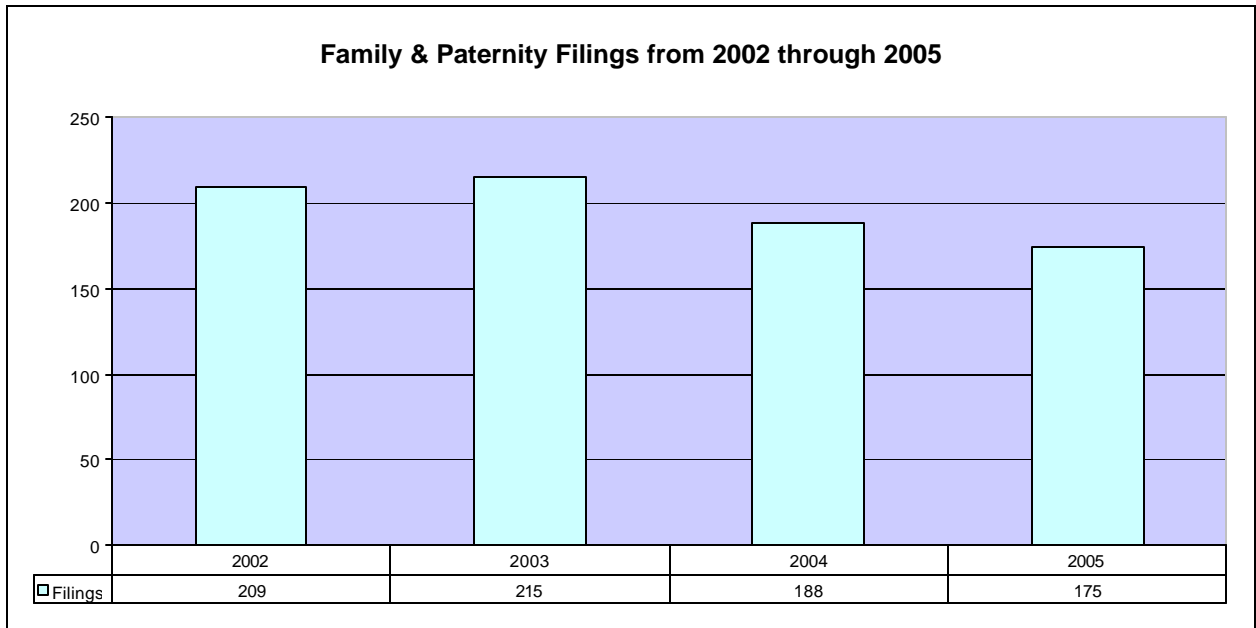


Filings	197	162	222	206
City Citations	108	99	118	103
County Citations	77	85	100	97
State Citations	4	12	4	5
DNR Citations	0	1	0	1

2nd Offense or Greater OWI Citations

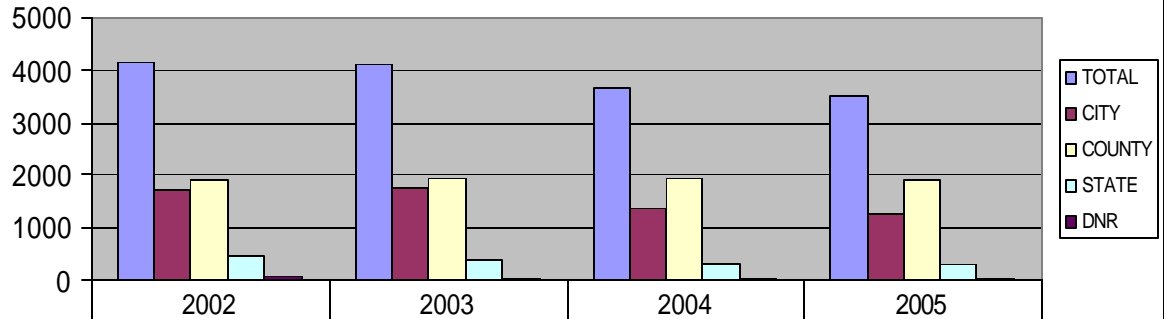


COUNTY	44	37	55	46
CITY	69	27	53	41
STATE	2	3	1	1



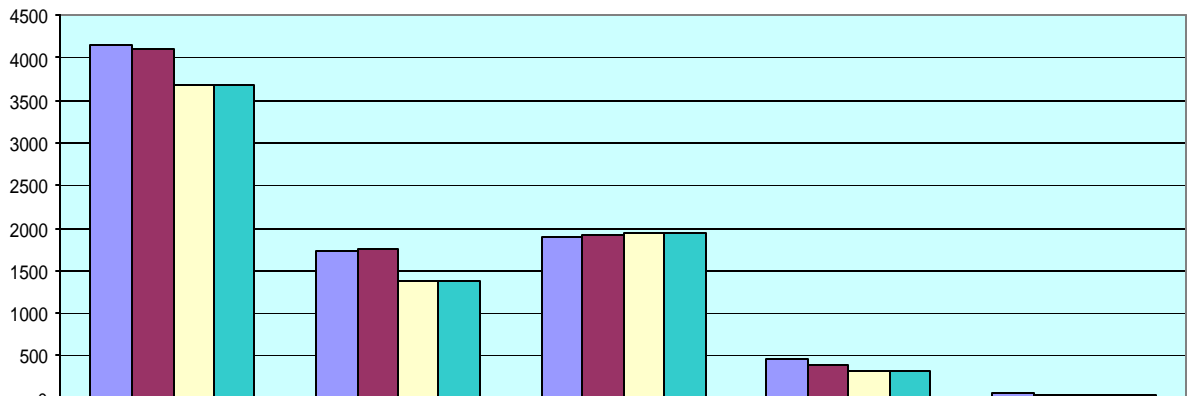
As a general rule, most of the GAL fees are also reimbursed to the county from the state.

TRAFFIC CITATIONS - 2002 THROUGH 2005



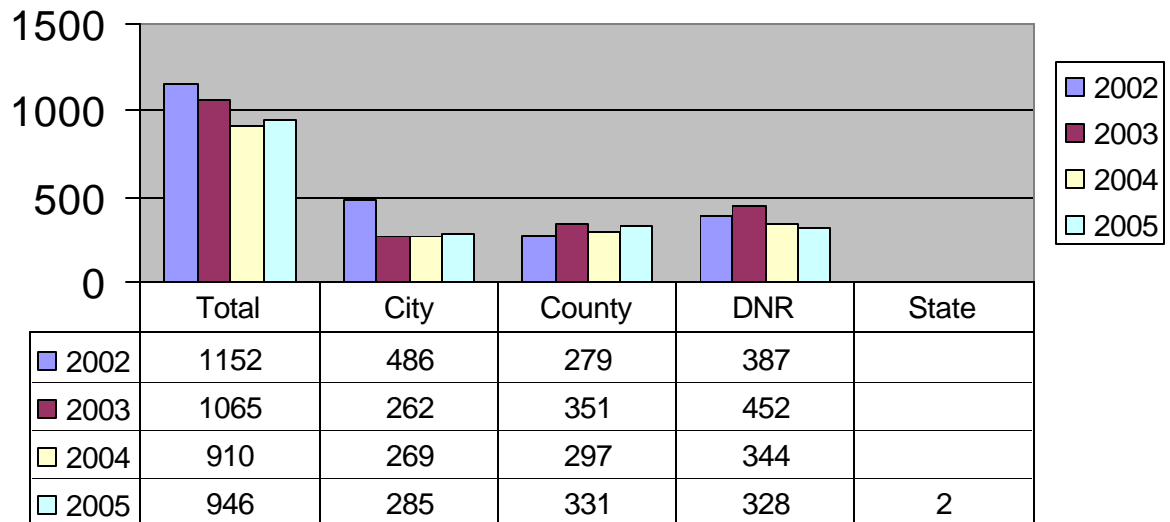
TOTAL	4151	4110	3687	3537
CITY	1738	1760	1380	1272
COUNTY	1896	1926	1952	1917
STATE	455	393	317	301
DNR	62	31	38	47

TRAFFIC CITATIONS 2002 - 2005 BY ISSUING AGENCY



	TOTAL	CITY	COUNTY	STATE	DNR
2002	4151	1738	1896	455	62
2003	4110	1760	1926	393	31
2004	3687	1380	1952	317	38
2005	3537	1272	1917	301	47

FORFEITURES FILED FROM 2002 THROUGH 2005



FEES AND FINES COLLECTED BY CLERK OF COURT PAID TO COUNTY TREASURER, 2005			
	2003	2004	2005
JANUARY	\$ 85,210.89	\$ 67,937.12	\$ 69,978.82
FEBRUARY	\$ 70,859.00	\$ 78,194.52	\$ 92,117.59
MARCH	\$ 90,058.06	\$ 96,990.32	\$ 106,368.12
APRIL	\$ 103,693.90	\$ 84,559.96	\$ 79,343.19
MAY	\$ 75,341.80	\$ 74,750.13	\$ 81,297.52
JUNE	\$ 76,734.53	\$ 107,372.84	\$ 87,147.49
JULY	\$ 111,765.27	\$ 115,236.85	\$ 119,464.25
AUGUST	\$ 99,605.39	\$ 117,554.92	\$ 105,784.09
SEPTEMBER	\$ 96,062.59	\$ 112,015.42	\$ 96,587.91
OCTOBER	\$ 102,689.16	\$ 110,585.12	\$ 103,362.18
NOVEMBER	\$ 82,349.19	\$ 99,164.87	\$ 82,188.78
DECEMBER	\$ 88,527.72	\$ 87,242.38	\$ 67,819.49
CITY FINES PAID	\$ 85,769.96	\$ 87,115.93	\$ 68,575.20
TOTALS	\$1,168,667.46	\$1,238,720.38	\$1,160,034.63

2005

**SHARE OF FINES PAID TO
CITY TREASURER**

\$ 68,575.20

**SHARE OF FINES SENT
TO STATE**

\$ 759,126.45

**SHARE OF FINES RETAINED BY
COUNTY**

\$ 332,332.98

SUBTOTAL

\$1,160,034.63

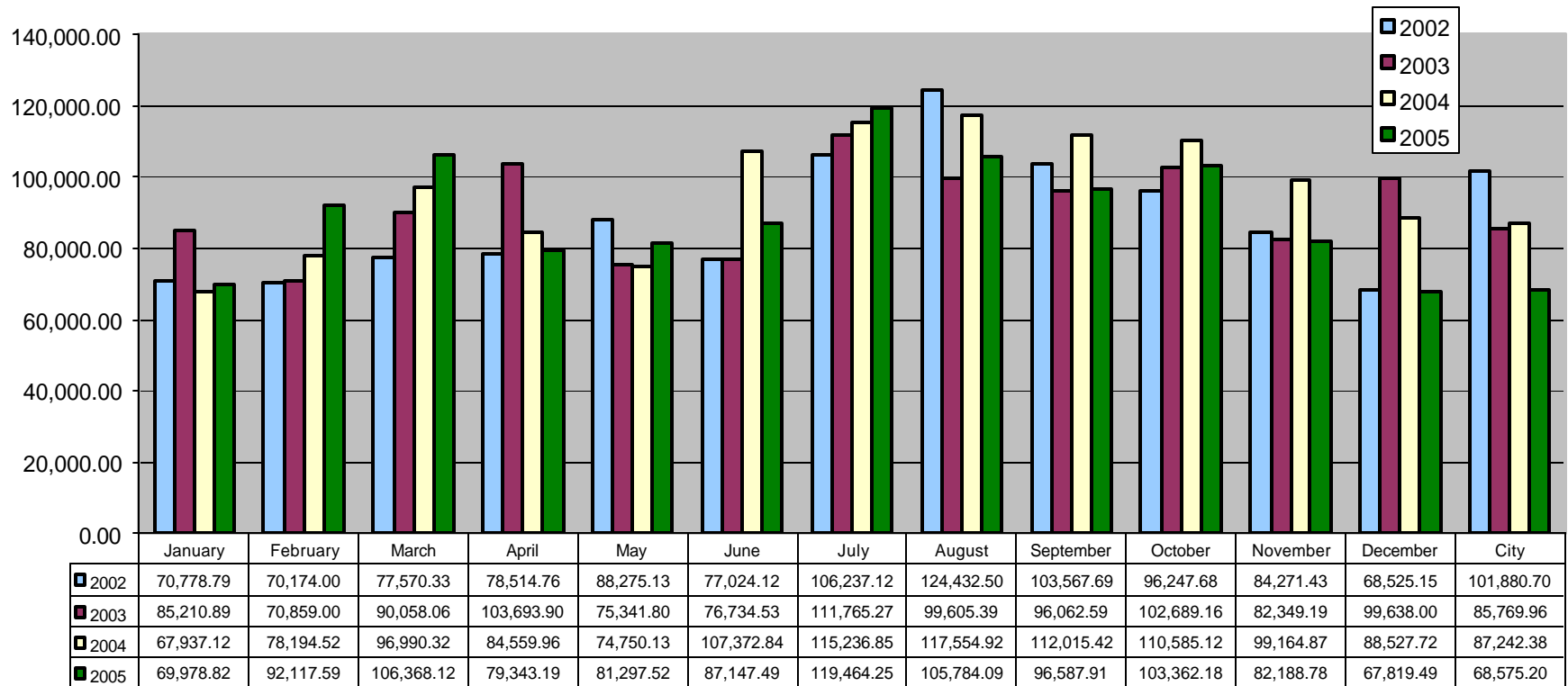
**OTHER FEES AND COLLECTION
TO COUNTY**

\$ 168,043.99

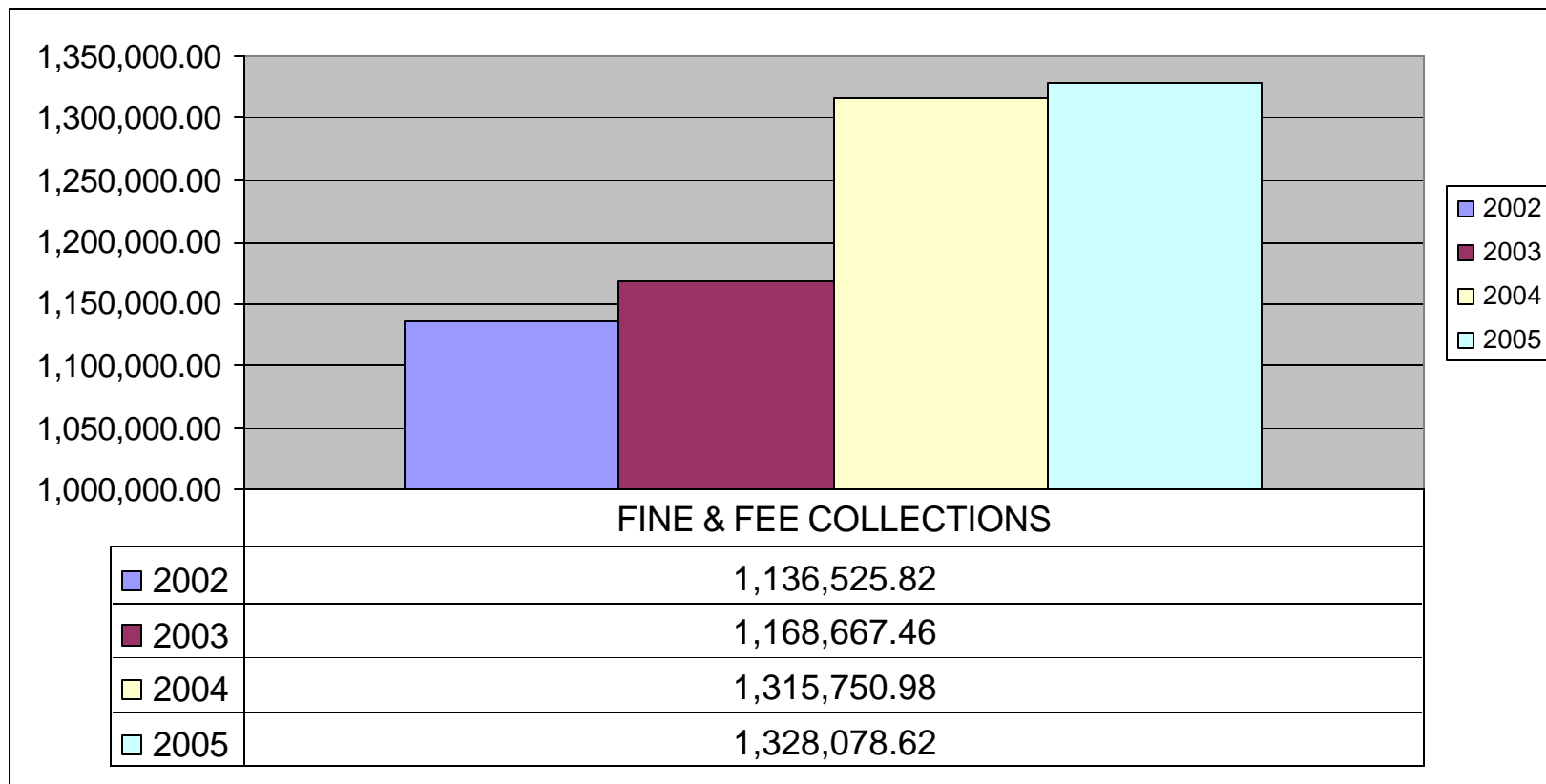
TOTAL FUNDS DISBURSED

\$1,328,078.62

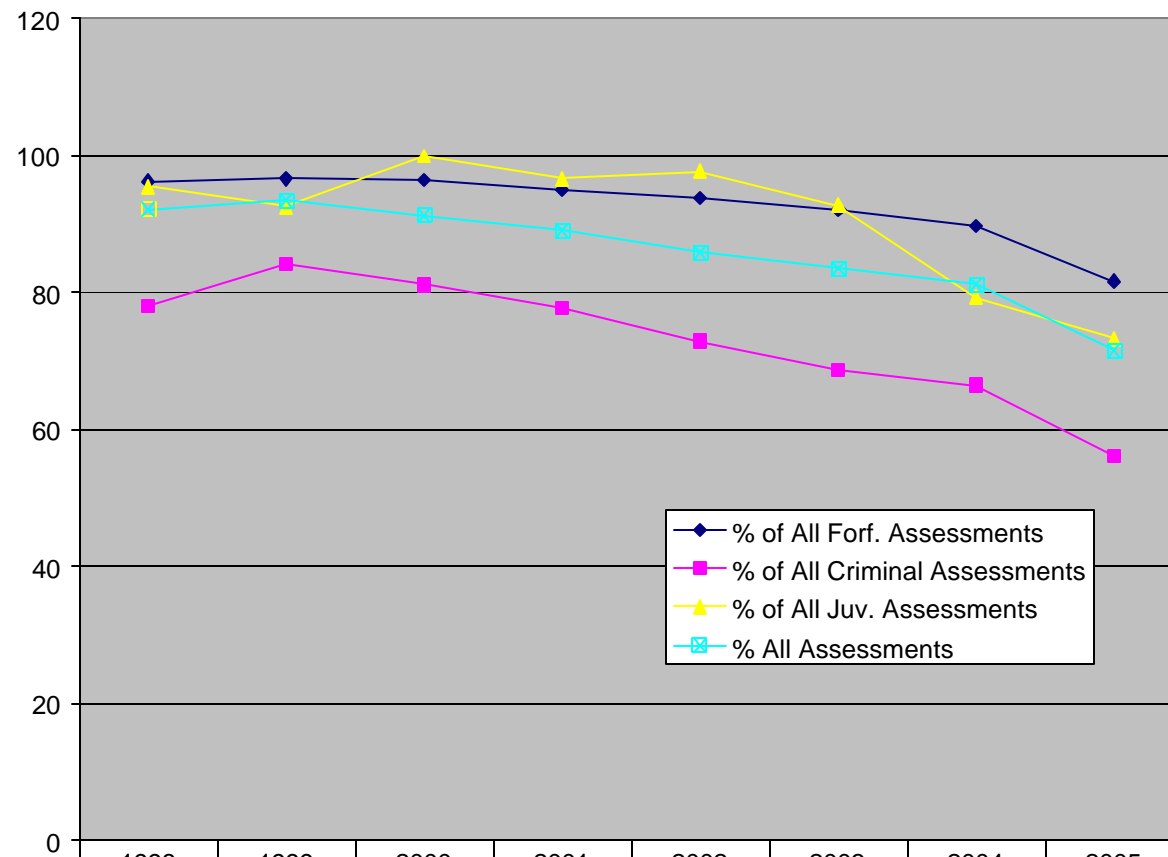
Fees & Fines



FINES & FEE COLLECTIONS FROM 2002 THROUGH 2005



Collection Report 1998 - 2005



	1998	1999	2000	2001	2002	2003	2004	2005
◆ % of All Forf. Assessments	96.27	96.67	96.47	95.1	93.88	92.18	89.69	81.62
■ % of All Criminal Assessments	78.07	84.11	81.11	77.79	72.88	68.69	66.48	56.04
▲ % of All Juv. Assessments	95.47	92.53	100	96.63	97.73	92.75	79.3	73.27
⊠ % All Assessments	92.15	93.41	91.28	89.04	85.83	83.52	81.18	71.47

**Door County Circuit Court
General Tax Intercept Report Detail by Quarter for 2005
As of 12-31-2005**

Numbers listed below represent activity on the original debts turned over in the specified quarter from turn over through report date.

Activity on Debts Turned Over each Quarter 2005

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Debts Turned Over	142	86	5	115	348
Debts Taken Back or Rejected	10	2	0	3	15
Debts Intercepted	33	2	0	0	35
% Taken Back or Rejected	7.04%	2.33%	0.00%	2.61%	4.31%
% Intercepted	25.00%	2.38%	0.00%	0.00%	10.51%
Amount Turned Over	71,455.70	44,577.17	3,872.95	59,540.88	179,446.70
Amount Taken Back or Rejected	5,150.03	5,610.90	.00	948.32	11,709.25
Amount Intercepted	6,886.94	434.19	.00	.00	7,321.13
% Amount Taken Back or Rejected	7.21%	12.59%	0.00%	1.59%	6.53%
% Amount Intercepted	10.39%	1.11%	0.00%	0.00%	4.36%

Numbers listed below represent all tax intercept-related activity that occurred in the specified quarter.

All Activity by Quarter 2005

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Debts Turned Over	142	86	5	115	348
Debts Taken Back or Rejected	11	2	0	3	16
Debts Intercepted	102	49	13	0	164
% Taken Back or Rejected	7.75%	2.33%	0.00%	2.61%	4.60%
% Intercepted	77.86%	58.33%	260.00%	0.00%	49.40%
Amount Turned Over	71,455.70	44,577.17	3,872.95	59,540.88	179,446.70
Amount Taken Back or Rejected	5,270.05	5,610.90	.00	948.32	11,829.27
Amount Intercepted	21,647.26	8,739.01	3,232.95	.00	33,619.22
% Amount Taken Back or Rejected	7.38%	12.59%	0.00%	1.59%	6.59%
% Amount Intercepted	32.71%	22.43%	83.48%	0.00%	20.06%

Door County Circuit Court
General Collections Detail for all Years
As of 08-11-2006 at 02:00 pm

1	Total Amount Assessed	1,308,021.73		
2	Total Amount Adjusted (excluding collection adjustments)	-5,328.52		
3	Total Amount Assessed (minus amount adjusted)	1,302,693.21	1,302,693.21	
4	Total Paid		183,836.00	
5	Total Amount Turned Over		1,118,857.21	1,118,857.21
6	Total Turned Over and Taken Back in same Quarter			114,283.26
7	Total Turned Over and Taken Back in later Quarter			45,717.30
8	Net Total Amount Turned Over		958,856.65	958,856.65
9	Potential Collection Agency Share			262,438.76
10	Potential County Share			696,417.89
<hr/>				
11	Total Collected by Collection Agency		410,514.23	
12	Collection Agency Share	108,129.80		
13	County Share	302,384.43		
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14	Total Collected by County		151,805.47	
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15	% of Total Amount Assessed Collected by County - minus amount adjusted excluding collection adjustments [(Row 14/Row 3) x 100]			11.65%
16	% of Total Amount Assessed Collected by Agency - minus amount adjusted excluding collection adjustments [(Row 11/Row 3) x 100]			31.51%
	% Outstanding A/R [100 - Row 15 - Row 16]			56.84%
	% of Net Total Amount Turned Over Collected by Agency - including potential agency share [(Row 11/Row 8) x 100]			42.81%
	Percentage of Total Collected:			
	Collected by County [(Row 14/(Row 11 + Row 14)) x 100]			27.00%
	Collected by Agency - including collection adjustments [(Row 11/(Row 11+Row 14)) x 100]			73.00%